

## Hair Transplant Centre

Definition	Standalone Centre or part of the Specialty practice where facilities for surgical restoration of hair are available
Scope of Services	It can be a daycare Surgical facility /hospital with facilities of hair Transplantation with facilities for handling emergency situations.
Physical Infrastructure	<p><b>Location:</b> As per local byelaws</p> <p><b>Space requirement</b> Full Day Care surgical set up is mandatory with facilities for</p> <ul style="list-style-type: none"> <li>• Pre-procedure checkup by physician</li> <li>• Pre-anesthetic checkup</li> <li>• Stand by anesthetist</li> <li>• Well-equipped Operation theater (OT) facilities</li> </ul> <p>With spaces for following</p> <ul style="list-style-type: none"> <li>• Reception and waiting area</li> <li>• Consultation/examination Room</li> <li>• Operation theater/Procedure room (Minimum space should be 12 x12 ft.) with complete OT set up</li> <li>• Minimum one Postoperative room for one bed for each OT to monitor the patients after the procedure.</li> </ul> <p><b>Outside signage</b></p> <ul style="list-style-type: none"> <li>• Name of the establishment</li> <li>• Name of the medical person in charge with qualification and State Medical Council Registration number</li> <li>• Timings</li> <li>• Facilities and Services (in brief)</li> </ul> <p><b>Inside Signage</b></p> <ul style="list-style-type: none"> <li>• Name of the physician</li> <li>• Name of Anesthetic Doctor (regular or on call)</li> <li>• Charter of patient's rights</li> <li>• Services offered</li> <li>• Transparent display of charges for Hair transplantation services with booklet of rates for other services at reception</li> </ul>

	<ul style="list-style-type: none"> <li>• Safety signage- e.g. in respect of BMW, Electrical, Fire safety requirements etc.</li> <li>• MoU (Memorandum of understanding) with hospital for managing any emergencies</li> <li>• Emergency contact number/contact details of nodal officer</li> <li>• GST number</li> </ul> <p><b>Infrastructure</b></p> <ul style="list-style-type: none"> <li>• As indicated under space requirements</li> <li>• Minimum 4 feet width of door of procedure room</li> <li>• Furniture &amp; Fixtures</li> <li>• Patient/Attendant utilities (safe drinking water, toilet etc.)</li> </ul>
Human Resource	<p><b>Technical Staff</b></p> <ul style="list-style-type: none"> <li>• Minimum One doctor (full time), one qualified nurse and one qualified OT Technician /OT assistant</li> <li>• Back up Anaesthetist on call</li> </ul> <p><b>Qualification of Doctor</b></p> <ul style="list-style-type: none"> <li>• MBBS with MCh or DNB or PG Degree in Plastic Surgery/Dermatology/ENT/General Surgery (Full time/Part time/Visiting)/BDS with MDS in Oral and Maxillofacial Surgery</li> <li>• One-year comprehensive training in trichology and hair transplantation surgery for dermatologists and other doctors who have no experience in hair transplantation during their PG course.</li> <li>• Non-Technical Staff (Skilled/Non-skilled including male/female) (Full time/Part time/Visiting)</li> </ul>

Equipment/instruments/drugs	<ul style="list-style-type: none"> <li>• General Common Equipment</li> <li>• Stethoscope</li> <li>• Thermometer</li> <li>• BP apparatus</li> <li>• Pulse Oximeter</li> <li>• Glucometer</li> <li>• Weighing machine</li> <li>• Sterilization equipment Autoclave (preferred)</li> <li>• Equipment and instrument as per specialty and interventions provided</li> <li>• Equipment to harvest and place the graft</li> <li>• All standard equipment for the Hair transplant</li> <li>• Resuscitation kit, Defibrillator</li> <li>• Crash cart including emergency medicines, intubation equipment-laryngoscope, I/V line equipment, basic emergency procedure equipment like Ambu bag.</li> <li>• All emergency medicines, oxygen, disposables and consumable should be available</li> <li>• back up of ventilator, resuscitation and monitor either in house or outsourced through MOU with a nearby 24 hours hospital</li> <li>• Annual Maintenance and Breakdown records of equipment</li> </ul>
Support Service	<ul style="list-style-type: none"> <li>• Sterilization facilities (With Autoclave register)</li> <li>• Security</li> <li>• Ethics statement</li> <li>• BMW Management</li> <li>• laundry</li> </ul>
Legal/Statutory Requirements	<ul style="list-style-type: none"> <li>• Legal/statutory requirements to be complied with pertaining to the category of clinical establishment</li> <li>• Site, Space, Location and environmental requirements to taken into account as per local bye laws</li> <li>• Prior informed consent in the language that a patient understands and in the presence of an unrelated witness.</li> </ul>
Record Maintenance and reporting	<ul style="list-style-type: none"> <li>• OPD</li> <li>• Pre-op and Post-op records</li> <li>• Service register</li> <li>• Confidentiality</li> <li>• Records to be readily available for inspection</li> </ul>
Standards on basic processes	<ul style="list-style-type: none"> <li>• Receiving patients, privacy for patients while examining especially females</li> </ul>

	<ul style="list-style-type: none"><li>• Infection Control</li><li>• Soap and Water</li><li>• Facilities for Hand washing and disinfection</li><li>• Disinfection of work area</li><li>• Use of disposable devices</li><li>• Small Autoclave</li><li>• Facilities for Sterilization and disinfection of OT and instruments</li><li>• fumigation</li><li>• Policy on outsourced services</li></ul>
--	--