

## SURGICAL ONCOLOGY CLINIC/POLYCLINIC

	Minimum standards for Clinics/Polyclinics	With minor OT	Remarks
<b>1</b>	<b>Definition</b>	<b>Specialist</b>	
<b>2</b>	<b>Scope</b>		
	Services Provided	CONSULTATION SERVICES; SUTURING, SUTURE REMOVAL, ABSCESS DRAIN, EXCISION LN BIOPSY, DEBRIDEMENT, BANDING, PARACENTESIS, CATHETERIZATION, NEEDLE ASPIRATION, FNAC, MINOR PROCEDURE WHERE NO GA IS REQUIRED	
<b>3</b>	<b>Physical Infrastructure</b>		
	<b>a. Space requirement</b>		
	i. Reception	Yes	M
	ii. consultation/waiting area	Yes	M
	iii. OPD Area	Yes	M
<b>4</b>	<b>Human resources</b>		
	Doctors	MCh/DNB Surgical Oncology or MS General Surgery/MS ENT/MS Orthopaedics with 05 years experience in Surgical Oncology in Recognised Centres by MCI, Government Medical College having this course, RCCs.	M
	Technician	Yes	D
	Non Tech staff	Attendant-1	D
	Tech	NURSE-1	D
	Duty and salary roster	Yes	D
	OTHER REQUIREMENT LIKE PERIODIC HEALTH CHECK UPS, vaccination of staff	Yes	D
<b>5</b>	<b>Equipment</b>		
	Stethoscope	Yes	M
	Thermometer	Yes	Yes (Non Mercury)
	BP Apparatus	Yes	Yes (Non Mercury)

	Glucometer	Yes	M
	Weigh machine	Yes	M
	Emergency kit and medicine	DRESSING TRAY, CATHETERISATION TRAY, PORTABLE LIGHT	Refer to documents on Clinic /polyclinic
	Drugs,Medical devices and consumables	Yes	M
	List of disposables	Yes	M
	Annual Maintenance records of equip	Yes	D
<b>6</b>	<b>support services</b>		
	a. sterlization/CSSD	Yes	M
	b. security	Yes	D
	c. BMW management	Yes	M
	d. Laundry	Yes	Own/outsourced
<b>7</b>	<b>Standard on basic processes</b>		
	<b>a. Receiving patients,privacy for patients while examining especially females</b>	Yes	M
	<b>b. Infection control practices</b>	Yes	M
	soap and water	Yes	M
	facilities for hand washing and disinfection	Yes	M
	Disinfection of work Area	Yes	M
	Use of disposable services	Yes	M
	small autoclave	Yes	M
	facilities for sterlization	Yes	M
	<b>c. Policy on outsourced services</b>	Yes	D

M-Mandatory

D- Desirable